

# JOB PROFILE

## POSITIONS:

**METROLOGIST**

**Number required: One (1)**

**Reporting Line:** Director of Metrology Division

### Main Responsibilities:

Stationed at the National Metrology Laboratory at **Abuko**, the incumbent will be responsible for the following:

- ✓ Application of procedures and documentation to assure traceability to International Standards;
- ✓ Storage and maintenance of National Primary Standards of measurements;
- ✓ Provide calibration services to clients such as Manufacturing and other Industrial Sector Enterprises including SMEs, Laboratories, and Research institutions;
- ✓ Implementation and maintenance of ISO/IEC 17025 standard;
- ✓ Maintenance of Health and Safety Procedures at the Lab.;
- ✓ Participate in standards and technical regulations working groups/committees.

### Education, Work Experience and Competencies:

- ✓ Bachelors Degree in Physics, Engineering or other related fields;
- ✓ At least 1 year experience conducting calibration of any measurement device;
- ✓ Basic knowledge in measurement uncertainty and its evaluation;
- ✓ Working knowledge of Electrical and Mechanical Systems;
- ✓ Ability to pay attention to detail and good record-keeping skills;
- ✓ Good analytical and organizational skills and be results-oriented;
- ✓ Ability and willingness to undertake field work;
- ✓ Good planning, organizational and time-management skills;
- ✓ Good interpersonal relations and communication skills;
- ✓ Excellent IT skills;
- ✓ Good report-writing and presentation skills;
- ✓ Any other duties that may be assigned by the Supervisor and DG.

### Submission of Applications

Applicants should submit an Application Letter and CV in a sealed envelope and clearly marked: **APPLICATION FOR METROLOGIST** and addressed to the following. Electronic applications should be sent to [hr@tgsb.gm](mailto:hr@tgsb.gm).

Director General  
The Gambia Standards Bureau  
Kotu East, Kotu

Deadline for receipt of applications: **FRIDAY, 29 NOVEMBER 2024 AT 12 NOON.**

**NB:** We thank all who submit applications. However, we are unable to acknowledge or advise the outcome of our evaluations to all applicants and therefore only shortlisted ones will be contacted.